

P.O. Box 455
Sonora, TX 76950



(325) 387-2521
FAX: (325) 387-2396
www.sonora-hospital.org

REGULAR MEETING
Sutton County Hospital District
July 12, 2021

The regular meeting of the Sutton County Hospital District, Board of Directors, was held on Monday July 12, 2021, at 6:00 pm from the multipurpose room at 308 Hudspeth Street, Sonora, Texas. The following board members were present:

Mark Edwards, President
Edward Earwood
Sharon Holman
John Henry Strauch
Mary Humphrey

Also present were Stephen H. Smith, CEO; Lance Keilers, Consultant; Chris Badgett, Board Secretary; Joe Marshall; and Carl Teaff.

Mark Edwards called the meeting to order at 6:02 pm.

Edward Earwood gave the invocation.

Confirmation was given by the board secretary that the meeting was duly called and that the notice was posted in the time and manner required by law and a quorum was present.

No public comments.

Edward Earwood moved, and Sharon Holman seconded to approve the minutes from the regular meeting of June 14, 2021. All voted in favor.

Edward Earwood moved, and Mary Humphrey seconded to approve the financial report ending 5/31/2021 and the expenditures from June 2021. All voted in favor.

Mary Humphrey moved, and Edward Earwood seconded to approve 2-year reappointment Eagle Radiology/Rad Partners: Benson Tran, MD; Justin Boe, MD; Donald Eckard, MD; Nanette Evans, MD; Lauren Martinez, MD; Jose Ariola, MD; Phoebe Dann, MD; Tony Maung, MD; Jason Fox, MD; Joseph Judge, MD and Sunthosh Madireddi, MD as recommended by the Medical Staff. All voted in favor.

Edward Earwood moved, and Sharon Holman seconded to table the following policies and procedures until headers and footers are revised to all be uniform. All voted in favor.

SCHD: Laboratory Policy Manual

Out-of-Control Plan, Shift and Trend Defined #3005
Reticulocyte Count #3008
Criteria for Manual Differential #3011
Pathologist Review of Hematology Slides #3007
Coulter Reference Control #3022
Morphology #3012
Platelet Estimate #3013
Body Fluid Examination # 3016
Nucleated Red Blood Cell/WBC Flag Protocol #3018
STRECK Erythrocyte Sedimentation Rate (ESR) #3020
Backup for Coulter DxH900 #3021
Coulter DxH900 Quality Control #3004
Quality Control Checks #3002

SCHD: Imaging Services Policy Manual

Department Scheduling
Vacations and Holidays
Critically ill and Disturbed Patients in Diagnostic Imaging
Diagnostic Imaging Numbering System
Diagnostic Imaging Reports
Disaster Protocol
Discontinuing Metformin Due to Administration of Iodinated Contrast Media
Emergency Department and Diagnostic Imaging Patient Flow
Employee Assignments
Equipment Hazards and Maintenance
Emergencies in the Diagnostic Imaging Department
Evaluation of Quality and Appropriateness of Medical Imaging Services
Expired Inventory
Extravasation of Contrast Media
Film Storage
Identification of Patients
Illegal Drug Confiscation and Deposition
Imaging Department Philosophy
Informed Consent
Injection of Contrast Materials
Interpretation of Emergency X-rays
Job Descriptions
Lost and Found Items

- Monitoring of Diagnostic Imaging Personnel
- New Employee Orientation
- Ordering Supplies
- Patient Privacy
- Patients Needing Serum Creatinine and BUN Measurements Prior to Administration of Iodinated Contrast Media
- Personal Injury
- Pregnant Technologist
- Qualification of Personnel
- Radiation Protection
- Radiation Safety
- Radiological Examinations for Women of Childbearing Age
- Radiologist's Contrast Media
- Imaging Waste Management Plan
- Room Preparations and Departmental Cleanliness
- Scheduled Time Off
- Sending Images to Outside Physicians or Facilities
- Shredding Confidential Documents
- Transportation of Patient to Diagnostic Imaging
- Technical Coverage

SCHD: OSHA Compliance Manual
OSHA Compliance: Exposure Control Plan

SCHD: Administrative Manual (Critical Access Hospital)
Hospital Program, Service, Site, Department Leadership
Sutton County Hospital District Licensure Requirements, Laws and Regulations
Notice of No Physician Present 24/7

SCHD: Provision of Care, Treatment and Services; Emergency, Acute Care, Swing Bed
Swing-bed Patient Treatment Plan
Emergency Crash Carts
Code Status
Cardiopulmonary Resuscitation (CPR)

Edward Earwood moved, and Mary Humphrey seconded to approve the emergency repair of the MRI in the amount of \$9531.00. All voted in favor.

Edward Earwood moved, and Mary Humphrey seconded to approve adding Stephen H. Smith and Chris Badgett on the CD signature cards at Sonora Bank. All voted in favor.

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Sharon Holman moved, and Edward Earwood seconded to approve the organizational chart with the removal of names leaving only the employee titles. All voted in favor.

A review of the board self-assessment and discussion was led by Stephen H. Smith.

Strategic planning discussion was led by Stephen H. Smith with discussion of the property behind the hospital. No action was taken.

Stephen H. Smith gave the CEO report.

John Henry Strauch moved, and Edward Earwood seconded to adjourn at 7:22 pm.



Mark Edwards, President

ATTEST:



Chris Badgett, Board Secretary