

YOUR HEALTH IS IMPORTANT. AND NOW IT'S MOBILE.

INTRODUCING THE MYCARECORNER MOBILE APP

Now there's a mobile version of MyCareCorner that gives you access to your personal health records, including appointments, current medication list, allergies and more — from anywhere with internet access. You'll get all the benefits of the MyCareCorner patient portal, with additional conveniences.



Empowered: Having real time access to your health data and to your care team means you're more actively involved in your own healthcare



Healthy: Having the ability to easily stay in (digital) touch with your doctors and other clinical staff from anywhere, at any time via a mobile device, means staying on top of appointments, test results, immunizations and more, which helps improve care outcomes



Secure: Just like the desktop version, the app is built on a secure platform



Collaborative: If you so choose, family members and other care givers can access your health record. They can simply sign into the mobile app with their current credentials, after access has been shared.

Like the desktop version, you can access your personal health records from hospitals, clinics and specialty care, now more conveniently than ever.

FEATURES INCLUDE:

- Allergies
- Appointments
- Blood Glucose
- Blood Oxygen
- Height
- Immunizations
- Medical Conditions
- Medications
- Medical Visits and Encounters
- Procedures
- Weight Values
- Vital Signs
- Messaging
- Lab Results
- Documents

DOWNLOAD THE MYCARECORNER APP WITH THESE EASY STEPS:



Download MyCareCorner
in your app store

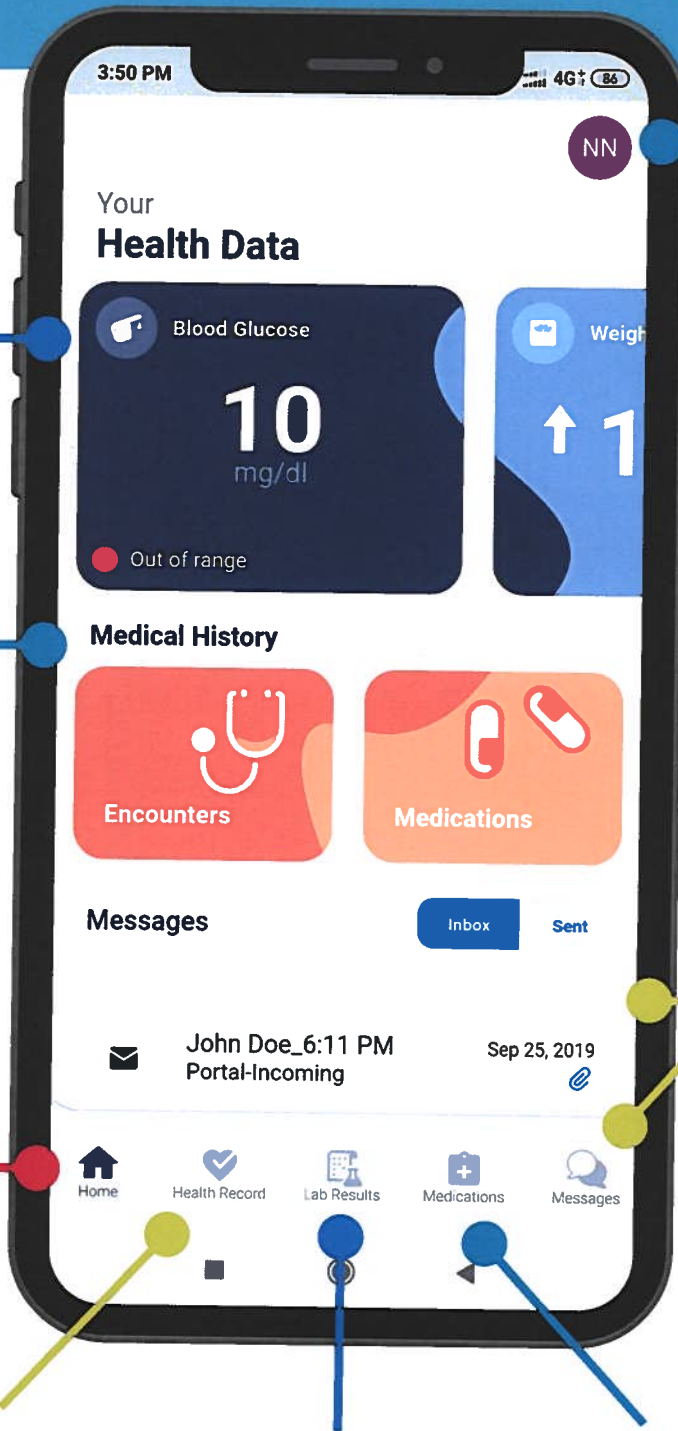
1.) Once you receive an email to join MyCareCorner, click the link in the email to create your account.

2.) After creating an account, download MyCareCorner from your App Store or Google Play Store.

3.) Now that the MyCareCorner app is downloaded on your phone, log in with the account you just created so you can have any time access to your record.

4.) You will be prompted to create a 4-digit pin for simple sign-in in the future.

HOME PAGE



Profile

Manage and update your account settings and maintain multiple records through the profile button.

Recent Data Tiles

Informs you of any recent data entries and allows for quick access to that widget. Tiles can be swiped horizontally.

Medical History Tiles

Quick access to your medical history.

Medical History

Encounters

Medications

Messages

Inbox

Sent



John Doe_6:11 PM
Portal-Incoming

Sep 25, 2019



Home

At any point you can return to the home page by clicking on this button.



Home



Health Record



Lab Results



Medications



Messages

Secure Messaging

You can communicate with your provider at any time with any questions or concerns. You also can attach photos and files to the message.

Health Record

Add, view, edit and delete a list of your organized health values

Lab Results

View all of your current and previous lab results.

Medications

Access a list of your past and present medication.

MyCareCorner supports devices from the following platforms
You can connect your devices under the **Profile** button

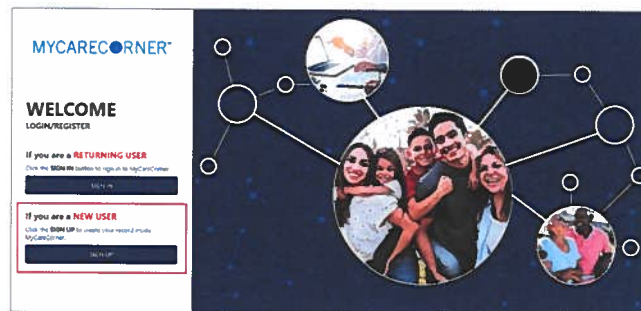


A Patient's Guide: Self-Registration in MyCareCorner

The MyCareCorner patient portal provides patients with access to their electronic health record. You, as the patient, can self-register for the MyCareCorner patient portal by going to MyCareCorner.net and creating an account. Once you have an account, you will need an invitation code (as seen in Step 8 in the Self-Registration section) to access your health record and those of your family members. Contact your healthcare provider (hospital or clinic) to request a registration invitation for MyCareCorner.

Self-Registration

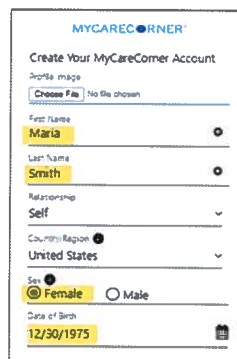
1. To self-register, enter MyCareCorner.net into your browser window.
2. The Welcome page is displayed. In the **New User** section, click **Sign Up**.



3. The Create Account screen is displayed.

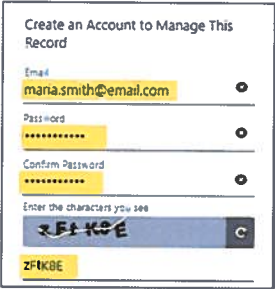


4. Enter your First Name, Last Name, Sex, and Date of Birth.

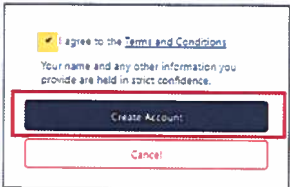


Self-Registering in MyCareCorner

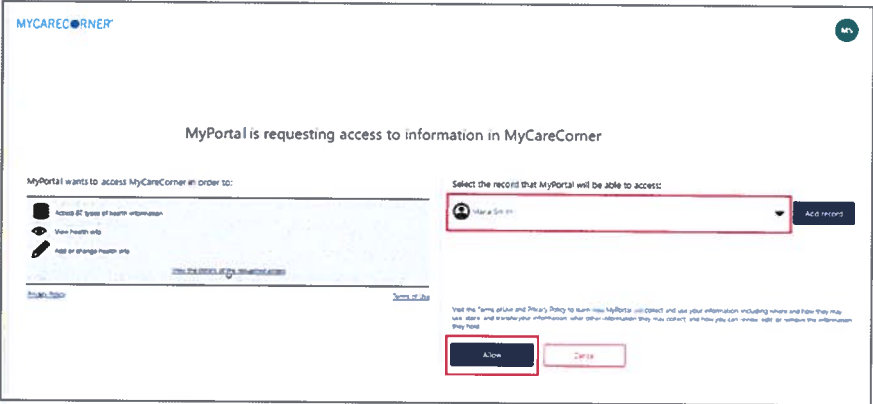
- 5. Enter the Email and Password that will be used to manage this account. Then, enter the characters you see in the CAPTCHA field.



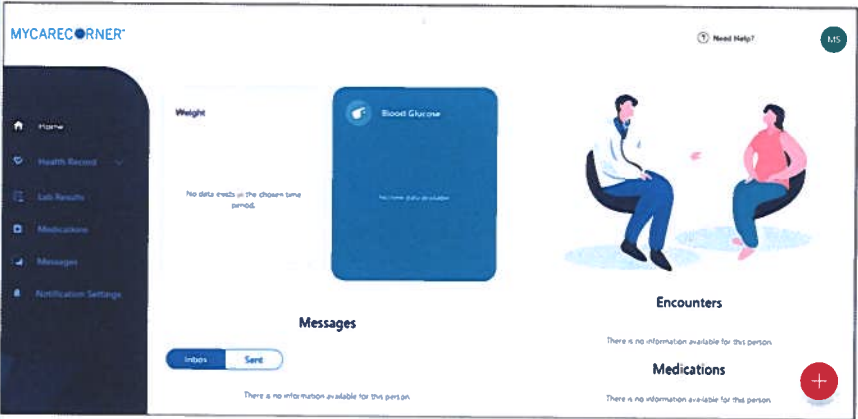
- 6. Click the link to read the **Terms and Conditions** of the patient portal. Check the **I agree to the Terms and Conditions** box and click **Create Account**.



- 7. To complete your account setup, verify your record access and click **Allow**.

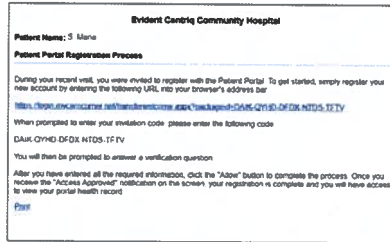


- 8. The Patient Dashboard is displayed. To obtain access your health record, contact your healthcare provider (hospital or clinic) and request a registration invitation for MyCareCorner.



Health Record Access

1. Once you receive the registration invitation for MyCareCorner, click the link in the email or enter the URL into your browser window.



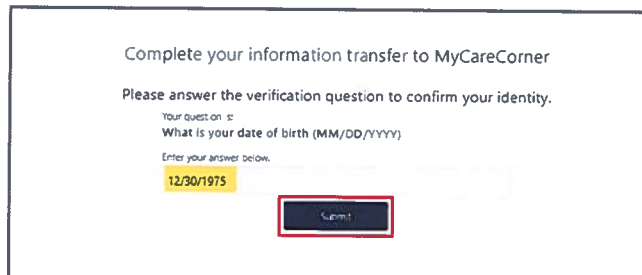
2. The MyCareCorner page is launched. Click **Continue**.



3. The MyCareCorner Account screen is displayed. Enter your **Email** and **Password** and click **Sign In**.



4. To confirm your identity, enter your date of birth and click **Submit**.



Self-Registering in MyCareCorner

- The Information Transfer page is displayed. To complete the information transfer, click **Allow**.

MYCARECORNER

Complete your information transfer to MyCareCorner

Centing Client Care wants to access MyCareCorner in order to:

- Access ST type of health information
- Your health info
- Add or change health info

[View the app's privacy policy and terms](#)

Select the person below whose information is being transferred to MyCareCorner. If you do not see the right person's name, click the **Add record** button to add them to the list.

Select the record that Centing Client Care will be able to access:

ADD RECORD

Allow **Cancel**

With the terms of Use and Privacy Policy, Centing Client Care will collect and use your information, including where and how they may use it, and to share your information with other companies they may collect, and how they can track, use or remove the information they hold.

- The Access Approved screen is displayed. Click **Home**.

MYCARECORNER

Access approved

Congratulations! You have completed the steps necessary to exchange information with your provider. Depending on how your provider uses MyCareCorner, they might view information that you add to your MyCareCorner record, or add information to your MyCareCorner record for you to view. Please ask your provider if you have questions about what to do next. You may be able to use apps that work with MyCareCorner to create, view or use health data in your records.

Home

- As the Patient Dashboard is displayed, a **Your Data is Loading** message is displayed. Once the message disappears, refresh your browser and your health record will be displayed.

MYCARECORNER

Need Help? MS

Your data is loading, please wait...

Weight: No data exists in the chosen time period.

Blood Glucose: No time back to encounter.

Encounters: Admission Date: April 20, 2016 08:00 AM; Registration Type: IAP (Inpatient encounter)

Medications: There is no information available for this person.

Messages: Inbox Sent

A Patient's Guide to Using MyCareCorner (MyCareCorner.net)

Welcome to MyCareCorner, your personal portal to your health record. We created this simple, yet comprehensive guide to help you navigate through your new portal.

While you may see some differences compared to what you are used to, your new portal offers an enhanced experience and ability to effectively manage your health with your provider.

Getting Started

Your healthcare provider (hospital or clinic) will provide you with an email (if you provided an email address) or a printed copy of instructions for accessing the MyCareCorner website.

Using the Email

1. From the email, click the link in the email. The MyCareCorner page is launched.
2. Click **Continue**. The Invitation Code screen is displayed. When launching directly from the email, your customized invitation code is automatically displayed in the boxes.
3. Click **Submit**. The Create Your MyCareCorner Account page is displayed.
4. If you already have an account created, enter your **Email and Password** and click **Sign In**. You may skip to step 10. Otherwise, click **Create Account** and proceed with step 5.
5. Enter your information in the fields provided: First Name, Last Name, Relationship, Sex, and Date of Birth.
6. In the Create Account fields, enter an email address and password using the fields provided: Email, Password, Confirm Password.
7. Enter the characters you see in the field provided.
8. Check the **I agree to the Terms and Conditions** box.
9. Click **Create Account**. A verification question may be displayed. If so, answer the question and click Submit. The Information Transfer page is displayed.
10. In the **Select the record that MyPortal will be able to access** field, use the drop-down list to select the record (or person's name) whose information is being transferred to MyCareCorner (see note below). **IMPORTANT:** If you do not see the correct person's name, click the **Add record** button to add the person to the drop-down list so that it can be selected. [To add a record, click **Add record**. In the Create New Record screen, enter the First Name, Last Name, Relationship, Sex, and Date of Birth of the patient record you wish to add. Enter the characters and click **Create**. The new record is now an option in the drop-down list.]



It is important to note that multiple patients can be set up under one account (or email address/password combination) so that spouses and/or children can be accessed from a single account holder.

11. Click **Allow**. The Access Approved screen is displayed. Click **Home** to go to the MyCareCorner patient portal home page. As the home page is displayed, a **Your Data is Loading** message is displayed. Once the message disappears, refresh your browser to ensure the health record data is displayed. If an **Error Occurred while getting your data**. **Please talk to customer service** message is displayed, contact your healthcare provider/facility.

Using the Printed Instructions

1. From your internet browser, enter the URL from the printed invitation into the browser window. The Welcome page is displayed.
2. Click **Continue**. The Invitation Code screen is displayed.
3. Enter the invitation code from your printed instructions.
4. Click **Submit**. The Create Your MyCareCorner Account page is displayed.
5. The remaining steps are the same as in the *Using the Email* section. See steps 4-11 above to complete the process.

Accessing Areas of Your Health Record

MyCareCorner provides access to your personal health record. The home screen (or dashboard) contains several widgets you can view at a glance. Or, you can use the menu on the left to navigate to the other areas of your record.

Click:	To:	Click:	To:
Allergies	View, edit, delete, and add allergies in your personal health record.	Encounters	View basic information about the medical visits/encounters recorded in your Consolidated Clinical Document (CCDA) record, edit or delete previous visits, and add new visits.
Appointments	View your upcoming and past appointments and add new appointments.	Height	View and enter height values in a graph format.
Blood Glucose	View and enter values for blood glucose and HgA1c levels.	Immunizations	Manage the immunization data in your personal health record.
Blood Oxygen	View historical blood oxygen values in a graph format and add new entries.	Procedures	View the procedures included in your personal health record, edit or delete previous procedures, and add new procedures that have been performed.
Concern	View and manage a list of health concerns, including start and end dates.	Reminders	Keep a list of reminders for appointments or other tasks.
Conditions	View a list of medical problems in your record and add, delete, or edit problems to mark inactive (i.e., indicate that you no longer have the condition).	Vital Signs	View and modify the blood pressure values and other vital signs recorded in your personal health record.
Documents	View, manage, and download documents to your record. You can also view your health data audit log.	Weight	View and enter weight values in a graph or list.
Lab Results	View lab results that have been uploaded to your personal health record.	Medications	View the medications listed in your personal health record, edit or delete existing medications, and add new medications you are taking.
Messages	View and send messages to and from your providers.		

Viewing and Managing Your Health Information

Information in your health record can either come from the hospital information system or you can add it manually. If information comes from the HIS, you will not be able to edit it. However, you are able to edit or delete the information you enter manually. If you add information manually, it is important to note that your providers nor their staff are able to view your personal portal record - if you have information that your provider should know, please call the provider's office to notify them.

After clicking a link on the home screen, use these methods to work with the corresponding area of your personal health record:

- Click a row within the list (e.g., a specific appointment within the list of appointments) to view more details about that entry. The details appear in a pop-up or flyover window on the right side of the screen.
- From the flyover window, click **Delete** to delete the entry or **Edit** to edit it. To close the flyover window, click the "X" in the upper-right corner of the window.
- To add a new entry (e.g., a new allergy from the Allergies screen, or a new appointment or reminder from the Appointments screen), click the plus sign (+) in the lower-right corner of the screen. Enter the appropriate information and click **Save**. Be sure to complete all required fields (those marked with a red asterisk).
- If the list can be filtered to view the data differently (e.g., to view immunizations, medications, or procedures for a specific date range, or to view only upcoming appointments or only past appointments), a **Show Filter Options** button appears above the list of items. Click this button to apply a filter.
- To sort the data in a list differently, click the column heading you want to sort by. Click the same heading again to reverse the sort.

IMPORTANT REMINDER! You cannot edit information that is displayed from the hospital information system. And, your providers are not able to see your portal record. If you have information that your providers need to know, please send a message or call your provider's office to notify them.

Viewing and Editing Your Profile

To view and update your profile information, click the circle with your initials on it (in the upper-right corner of the screen) and select **My Profile**. Enter any missing information and/or edit the existing information. If you want to upload a picture to use in place of your initials to access your profile, click **Choose File**. When finished updating your profile, click **Save**.

Sending and Receiving Messages

You can see messages on the Home screen in the Messages widget. Or, use the **Messages** menu option to view the messages full screen and send messages to your care providers.

- The list defaults to messages you have received in your Inbox. Click the **Sent** button to display sent messages. Toggle back to received messages by clicking the **Inbox** button.
- To view, delete, or reply to a message, click the row for that message. The message and corresponding options appear in the message detail window.
- To send a new message, click the plus button (lower right corner). Click the **To** field to select a recipient from your list of authorized providers. Or, you can type an email address in the **To** field. Type a subject and the message text, and add any attachments, if necessary. (You can select attachments from the files stored in the Documents section of My Care Corner or upload files from your computer.)

Notification Settings

You have the ability to receive customized notifications when new messages, files, or data elements have been added to your health record. To view and/or set up your notifications, click the **Notification Settings** option. From the Notification Center, click the red add button to create a new notification.

Need More Help?

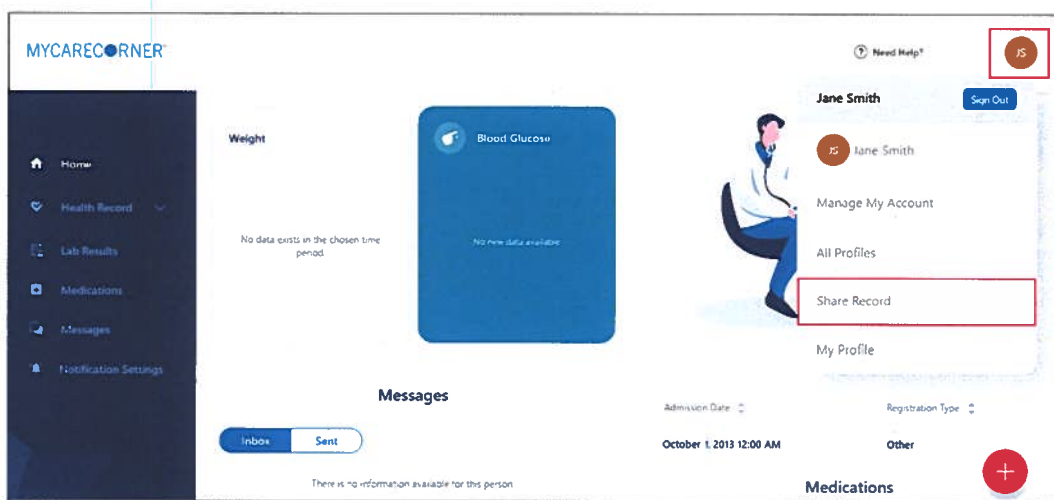
When using the patient portal, you can click the **Need Help?** button located in the upper right corner of the screen to access online application help.

A Patient's Guide: Sharing My Record in MyCareCorner

The **Share Record** option in MyCareCorner allows you to share your health record with other people, such as a spouse, parent, or children. Sharing your record allows them to view and update your health information, depending on the level of access you give them. Access can be changed or removed at any time.

Sharing Your Record

1. To share your health information, log into MyCareCorner.
2. On the home page, click the circle with your initials in it (upper-right corner of the screen) and select **Share Record**.



3. The Share Health Information screen is displayed. Click the **Share health information with someone you trust** button.

Share Health Information

Sharing your record with a person you trust allows them to see, update, or delete information, depending on the level of access you give them.

Remember, you control what kind of information you share, and what the person you share with can do with that information. Some information stored in the records you manage may be highly sensitive. Before you grant access to a record, consider carefully which people should be allowed to see the information.

Want to share information with your healthcare provider?
The sharing feature isn't intended to be used to share health information with healthcare providers. To share information from your record with your doctor, you can:

- Use apps designed to help you prepare for doctor visits.
- Ask your doctor whether their system works with MyCareCorner.

Share health information with someone you trust

These people can see this record

Jane Smith
Access Granted: Custodian
Date: 3/18/2020
Cannot modify access as you are the only custodian.

4. Complete the information on the screen for the person you want to share your health information with. For detailed instructions, see **Steps 5 – 9** below.

Share Health Information

Recipient's Email Address

Retype Email Address

Passcode
Minimum 4 characters

Select Sharing Level

- Read only Means that the person you share with can read your information. Note: Remember that you are also giving the person the right to connect applications to your record with the same access level.
- Read and modify Means that the person you share with can read, write, update and delete information in your record. Note: Remember that you are also giving the person the right to connect applications to your record with the same access level.
- Custodian Means that the person you share with can read, write, update, delete and share information in your record. Note: Remember that you are also giving the person the right to connect applications to your record with the same access level.

Information Types

- Share all types of information
- Share only the types of information selected below

Access Expiration Date

No expiration date

Send Invitation Cancel

5. Enter the Recipient's Email Address, Retype the Email Address, and enter a Passcode.



The email recipient will need to enter the passcode to accept your invitation. To protect your invitation, don't email the passcode. Use another method to communicate this information to the recipient.

Sharing Your MyCareCorner Record

* Recipient's Email Address * mandatory field
smith12m@yahoo.com

* Retype Email Address
smith12m@yahoo.com

* Passcode
1234 (Minimum: 4 characters)

The email recipient will need to enter the passcode to accept this invitation. To protect your invitation, don't email the passcode. Use another method to tell the recipient. If you forget the passcode, you'll need to resend the invitation with a new one.

6. Select the Sharing Level. Options are: **Read only**, **Read and modify**, and **Custodian**.

Select Sharing Level

Read only Means that the person you share with can read your information. Note: Remember that you are also giving the person the right to connect applications to your record with the same access level.

Read and modify Means that the person you share with can read, write, update and delete information in your record. Note: Remember that you are also giving the person the right to connect applications to your record with the same access level.

Custodian Means that the person you share with can read, write, update, delete and share information in your record. Note: Remember that you are also giving the person the right to connect applications to your record with the same access level.

7. Select the Information Types. Options are: **Share all types of information** and **Share only the types of information selected below**.

Information Types

Share all types of information

Share only the types of information selected below

If **Share only the types of information selected below** is selected, unselect the types of information you do not want to share.

Information Types

Share all types of information

Share only the types of information selected below

[Select/Unselect All](#)

<input checked="" type="checkbox"/> Application Specific	▼	<input checked="" type="checkbox"/> Medical Reports	▼
<input checked="" type="checkbox"/> Appointments	▼	<input checked="" type="checkbox"/> Medication	▼
<input checked="" type="checkbox"/> Health and Wellness	▼	<input checked="" type="checkbox"/> Nutrition	▼
<input checked="" type="checkbox"/> Labs	▼	<input checked="" type="checkbox"/> Personal Information	▼
<input checked="" type="checkbox"/> Medical History	▼	<input checked="" type="checkbox"/> Surveys, Assessments and Journals	▼
<input checked="" type="checkbox"/> Medical Readings	▼		

8. By default, there is no expiration date for sharing your health information. If you want to stop sharing on a certain date, enter the date in the **Access Expiration Date** field.

Access Expiration Date

No expiration date

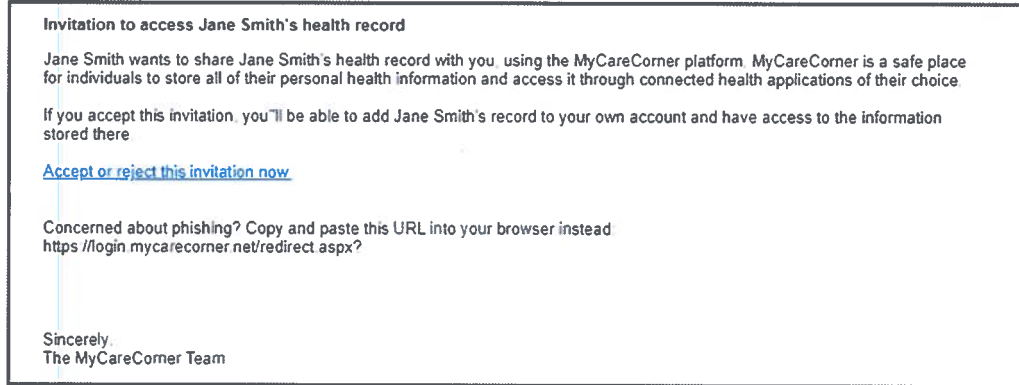
9. Click **Send Invitation**, to send the invitation. The recipient will have 24 hours to accept the invitation.

Sharing Your MyCareCorner Record



Accepting an Invitation

1. If you are the recipient of an email invitation to access someone's health record in MyCareCorner, click the link in the email to accept the invitation.



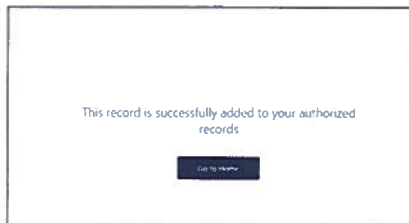
2. Enter the passcode and click **Accept**.



The person sending the invitation will provide you the passcode.

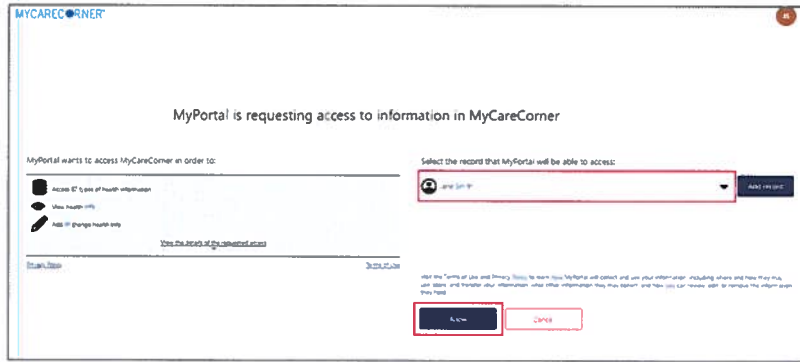


3. A message indicating the health record was successfully added to your authorized records is displayed. Click **Go to Home**.



4. The Information Transfer page is displayed. Select the person's record who is sharing their health information with you from the drop-down list. Then, click **Allow**.

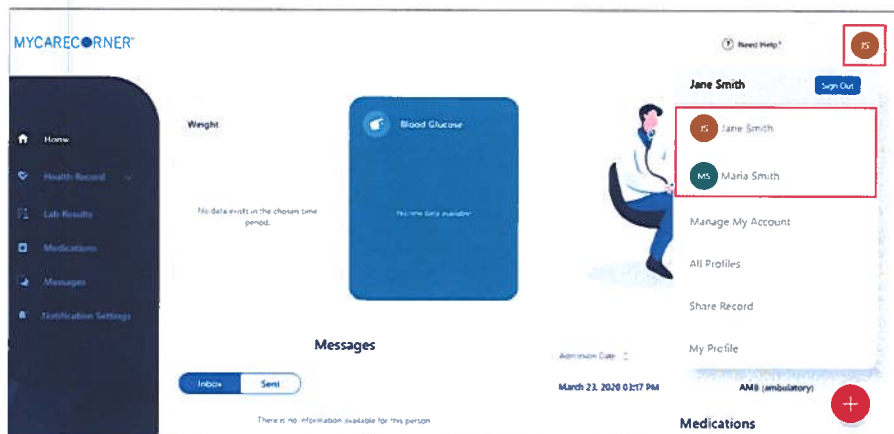
Sharing Your MyCareCorner Record



5. As the Patient Dashboard is displayed, a **Your Data is Loading** message is displayed. Once the message disappears, refresh your browser and the person's record will be displayed.



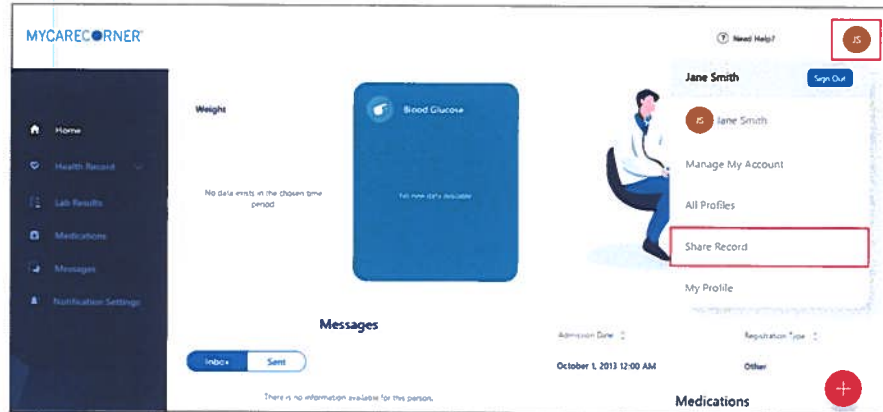
6. To access your record and/or other linked records to your account, click the circle with the initials on it (in the upper-right corner of the screen). Then, select the record you want to access.



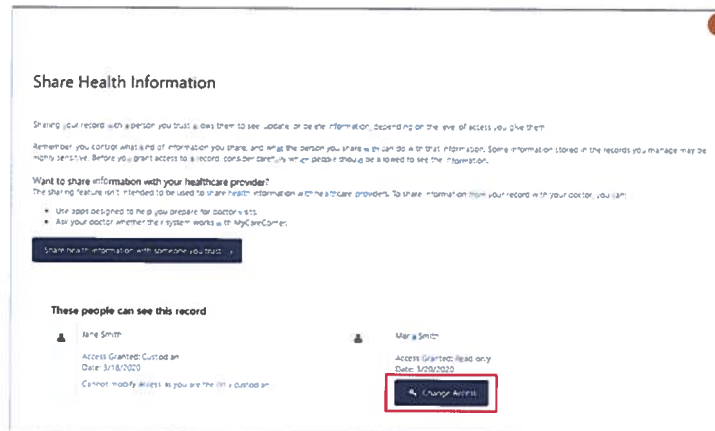
Changing Access to your Record

1. To change a person's level of access to your health record, log into MyCareCorner.
2. On the home page, click the circle with your initials in it (upper-right corner of the screen) and select **Share Record**.

Sharing Your MyCareCorner Record



3. On the Share Health Information screen, locate the person whose access you want to change and click **Change Access**.



4. On the Change Access screen, make the desired changes to the access level and click **Change Access** or click **Remove All Access** to remove this person's access to your health record.

