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REGULAR MEETING
Sutton County Hospital District
April 20, 2023

The regular meeting of the Sutton County Hospital District, Board of Directors, was held on Thursday, April 20, 2023, at 6:00 pm in the multipurpose room at 308 Hudspeth Street, Sonora, Texas. The following board members were present:

Edward Earwood, President
Sharon Holman
Irene Dominguez
John Henry Strauch
Ben Pool

Also present were Steve Smith, CEO, Chris Badgett, CFO, Hillary Galindo, CNO, and Cecelia Burtnett.

Edward Earwood called the meeting to order at 6:00 pm.

Edward Earwood gave the invocation.

Confirmation was given by the board secretary that the meeting was duly called and that the notice was posted in the time and manner required by law and a quorum was present.

Public comments were made by Cecelia Burtnett. She was complimentary of the staff during her stay.

Ben Pool moved, and Irene Dominguez seconded to approve the minutes from the regular meeting of March 13, 2023. All voted in favor.

Sharon Holman moved, and Ben Pool seconded to approve the Financial Report ending February 28, 2023, and the expenditures for March 2023. All voted in favor.

Ben Pool moved, and Irene Dominguez seconded to approve the following policies and procedures as approved by medical staff:

Administration Policy Manual (Critical Access Hospital)

- Identity Verification – Telemedicine
- Background Screening
- Application Policy
- Application Process
- Medical Staff Privileging and Credentialing Process
- CPR Certification

Alvis F. Johnson Hospice Program Policy Manual

- Leadership Assessment of Contributions to Quality
- Assessment/Performance Improvement (QAPI) and Safety Improvement Activities
- Appropriate Safeguards to Prevent Drug Contamination
- Infection Control Committee
- Supply Maintenance
- Occupational Exposure to Tuberculosis/Prevention of Transmission of TB Plan
- Patient Education of Infection Precautions and Infection Control Practices
- Fingernails/Artificial Nails
- Influenza Vaccination Program
- Administrator: Defined
- Written Agreements, Contracts with Providers
- Compliance with Laws, Regulation, Disclosure of Information
- Budget
- Policy Decisions
- Disruptive and/or Inappropriate Behavior
- Care to Residents to SNF/NF or ICF/MR
- Continuous Care
- Coordination of Care During General Inpatient or Respite
- Inpatient and Respite
- Non-Core Services
- Core Services
- Services, Mission, Vision, Goal and Strategic Plan
- Leaders and Governing Body Orientation
- Governance
- Annual Program Evaluation
- Patient Safety Program
- Adverse Events
- Medication Error
- Consent
- Patient/Family Responsibilities
- Forego and/or Withdraw Life-Sustaining Care
- Do Not Resuscitate (DNR)
- Patient Security, Privacy, Property

Guidelines for Effective Communication With Sensory Impaired Patients
Limited English Proficiency or Impairments in Communication
Hospice Complaint Resolution
Advance Directives
Change of the Designated Hospice
Hospice Revoking the Election of Hospice Care Policy
Hospice Patient Bill of Rights
Hospice: Election of Hospice Care Policy/Designation of Attending
Physician
Hospice Waived Testing
Equal Opportunity Employer
Hospice Staff Competency Program
Performance Appraisals/Evaluations
Medicaid Personal Care Aide -- Only Services Policy
Job Description
Employee Orientation
Hospice Electronic Visit Verification
Hospice Roles and Responsibilities Related to Safety
Wages and Benefits
Termination
Vehicle Insurance
Supervision of PT, OT Assistants
Students
Spiritual Services
Sexual and Other Harassment
Retention of Personnel
Physician Services and Medical Director Roles and Responsibilities
Personnel Records
Hospice Inservice & Staff Education
Hospice Aide Services and Training Program
Hospice Aide Supervision
Employee Recruitment Process
Disciplinary Action
Contractual Staff
Classification of Employees
Attendance and Reporting
Internal and External Reviews of Care
Staff Participation in Care
Financial Incentives
Hospice Billing
Hospice Ethical Issue Consideration
Code of Ethics
Conflict of Interest
Annual Public Disclosure

Advance Beneficiary Notice of Non-Coverage (ABN)
Policies and Procedures
Organization and Services Administration
License, Registration or Certification Requirements
Verification of Physician Licensure
Pain Assessment and Reassessment
Initial Assessment Comprehensive Assessment
Identifying and Reporting Possible Victims
Fall Reduction Program
Expedited Determination Policy
Assessment and Reassessment Guidelines
After Hours Accessibility
Reassessments/Update to the Comprehensive Assessment
Physician Orders
IDG Care Planning Process
Admissions Information
Consent for Filming or Recording
Medical Director and others
Donated Funds
Hospice Reporting Program; CMS Hospice Item Set (HIS)
Discharge Criteria
Discharge Summary
End-of-Life Care
Post-Mortem Care
Transfer Referral Criteria
Fillable Form Patient Rights Document
Final Hospice Patient Rights & Addendum
Medicare Reimbursement Criteria
Patient Education
Patient Rights Responsibilities
Plan for Patient Family Education
Professional Standards of Care
Rehab Services
Restraints in the Home Settings
Care Coordination
Community Resources
Dietary Counseling and Nutritional Care
Medical Social Services
Hospice Nursing Services
Hospice Blood and Blood Products
Patient Admission Criteria
Human Rights Assurances
Homemaker Services
Bereavement Services

Volunteer Services
Driver's License

Infection Prevention Control Manual

Cleaning Supplies and Chemicals
Infection Prevention and Control Plan
Managing Patients with Suspected or Actual Viral Hemorrhagic Fevers
Workplace Injury, Illness or Fatality Reporting
Influenza Vaccination Program for Healthcare Staff
Transmission-Based Mumps – Precautions
Salmonella
Tuberculin Skin Test (TST) – Administration
Treatment of Latent Tuberculosis Infection
Airborne Precautions for Tuberculosis
Ventilator Bundle
Zika Virus
Yellow Fever Virus
Measles - Clinical Presentations
Infection Prevention and Control - Nursing Services
Postmortem Care
Injection Safety Practices
Pneumococcal Vaccinations
Service Animals
Influenza Vaccination
Managing Influenza Outbreaks
Influenza Pandemic - Infection and Prevention Procedures
Patient Transport During an Influenza Pandemic
Use of Masks and Respirators During Influenza - CDC Recommendations
Infection Prevention and Control - Emergency Department
Infection Prevention and Control - Environmental Services
Cleaning Patient Room - Discharge/Transfer
Cleaning Isolation Patient Room – Occupied
Cleaning Isolation Patient Room - Discharge/Transfer

Patient Care Services Policy Manual

Swing-bed Patient Care Planning
Identification of Drug Seeking Behavior
Identification of Patients with Alcohol Withdrawal Symptoms

all voted in favor.

Ben Pool moved, and Sharon Holman seconded to approve the following as approved by medical staff:

1st year Provisional Tele neurology Consulting – Zachary I. Norman, MD, Blue Sky Neurology
1st year Provisional Teleradiology Consulting – Juan Carlos Mena, MD, Radiology Partners
1st year Provisional Noe Soza, MD, Flint Medical Staffing, locum tenens, Emergency Medicine
1st year Provisional Lisa A. Labiche, MD, Blue Sky Neurology, Teleneurology
1st year Provisional Eizabeth A. North, DO, Blue Sky Neurology, Teleneurology

2-year Teleradiology Consulting – John T. Doan, MD, Radiology Partners

2-year Associate Reappointment – Lorina Lujan, PA-C, locum tenens, Flint Medical Staffing

Resignation—Dr. Mark Halsted, Radiology Partners

all voted in favor.

Sharon Holman moved to approve the April 2023 organizational chart with the CEO directly under the board and the other items will branch out from the CEO. John Henry seconded. All voted in favor.

John Henry moved to keep the board meeting on the second Monday of the month. Irene Dominguez seconded. All voted in favor. There was discussion of the financial reporting dates. No motion was made regarding reporting of financials.

Steve Smith gave the CEO report.

- Torch Conference Report
- i2i Program for CPSI Data Mining
- Meeting with CEO of Methodist Hill Country Hospital
- Advertising for HR replacement
- Update on Elevator
- Update on CT/MRI

John Henry Strauch moved to adjourn, and Ben Pool seconded at 7:04 pm. All voted in favor.



Edward Earwood, SCHD Board President

ATTEST:


Chris Badgett, Board Secretary