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REGULAR MEETING
Sutton County Hospital District
October 10, 2022

The regular meeting of the Sutton County Hospital District, Board of Directors, was held on Monday October 10, 2022, at 6:00 pm from the multipurpose room at 308 Hudspeth Street, Sonora, Texas. The following board members were present:

Edward Earwood, President
Sharon Holman
Mary Humphrey
Ben Pool
Irene Dominguez
Noemi Samaniego

Also present were Chris Badgett, Board Secretary, Steve Smith, CEO, Laci Longoria, Kendra Vyvlecka, and Hunter Hohensee.

Edward Earwood called the meeting to order at 6:00 pm.

Edward Earwood gave the invocation.

Confirmation was given by the board secretary that the meeting was duly called and that the notice was posted in the time and manner required by law and a quorum was present.

No public comments were made.

The Board of Directors of SCHD went into closed/executive session pursuant to section 551.074: Consultation with attorney; closed meeting

1. To seek the advice of its attorney about:
 - a. Pending or contemplated litigation.
 - b. A settlement offer.
2. On a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional conduct of the State Bar of Texas clearly conflicts with this chapter.

The announcement was made by SCHD President of the Board on October 10, 2022, at 6:07 pm, date and time was given.

The Board of Directors of SCHD adjourned its closed/executive session and returned to open session on October 10, 2022, at 6:35 pm. The announcement was made by the President of the Board and the date and time was given.

Ben Pool moved to accept the termination agreement by Connected Healthcare Solutions with remote access through guidance of Steve Smith only. Mary Humphrey seconded. Motion passes with Mary Humphrey, Ben Pool, Irene Dominguez, and Noemi Samaniego voting for and Sharon Holman voting against.

Ben Pool moved to approve the minutes of the August 8, 2022 meeting with more detailed wording on the line approving the 2023 budget which would read "Ben Pool moved to approve the 2023 proposed budget which reflects a \$1,041,072.00 increase in salaries, payroll taxes and employee benefits from the 2022 projected and under the stipulation that the pay rates entered in this budget are the current employee pay rates with no increase.", and Sharon Holman seconded to approve. All voted in favor.

Sharon Holman moved, and Mary Humphrey seconded to approve the Financial Report ending August 31, 2022, and the expenditures for September 2022. All voted in favor.

Ben Pool moved, and Irene Dominguez seconded to approve the tax resale bid for purchase of 105 Uno Street, Pedro Dominguez, Block B Lot 4A in the amount of \$2000.00. All voted in favor.

Ben Pool moved, and Irene Dominguez seconded to approve the following policies and procedures as approved by medical staff:

Administration Policy Manual (Critical Access Hospital)

Medical Staff Rules and Regulations

Policy Medical Staff Bylaws

Moderate Sedation

Admission Assessments

Nursing Staffing Effectiveness

Authority in Absence of Administration

Admitting Department Policy Manual

Admitting Department Safety

Patient Identification for Provision of Care, Treatment, and Services

Business Continuity/Disaster Recovery Plan

Alvis F. Johnson Hospice Program Policy Manual

Business Continuity/Disaster Recovery Plan

Staff Personal Safety Education

Andy Kolb Behavioral Health Services Program Policy Manual
Charting Transitions
Education of Family Patient and Significant Other
Patient Complaints and Grievance Procedure
Valuables Patients Personal Belongings Contraband
Disclosure of Psychiatric and Mental Health Treatment Records
Guardians and Durable Power of Attorney for Health Care Decisions
Family Participation and Education
Legibility of Medical Record Documentation Transitions
Liaison with Referral Source
Master Treatment Planning Review Process
Medical Records Storage
Missed Visits Communication Note Transitions
Patient Assessments Transitions REVISED
Patient Bill of Rights
Patient Record of Disclosure
Patient Responsibilities
Patient Review of Medical Records Restriction and Denial
Physician Orders Transitions
Suicide Assessment BHP
Telemedicine Checklist
Telemedicine Guidelines Transitions
Therapeutic Milieu TRANSITIONS
Access to Services Transitions

COVID-19 Interim Guidance

People at Risk for Serious Illness from COVID-19 - Fact Sheet
Swing Beds During COVID-19 Public Health Emergency

Health Information Management Policy Manual
Medical Records Management

Imaging Services Policy Manual
Staffing Plan – Imaging

Infection Prevention Control Manual

Escherichia Coli O157:H7 and Other Shiga Toxin-Producing Escherichia Coli (STEC)

Cafeteria Infection Prevention and Control

Storage of Items Under Sinks

Nutritional Services Infection Prevention and Control

Escherichia Coli O157:H7 and Other Shiga Toxin-Producing Escherichia Coli (STEC)

Reporting of Lab Results Indicating an Infection to the Receiving Healthcare

Organization

Bioterrorism Plan

Infection Risk Assessment
Personal Protective Equipment – Training
Annual Employee TB Screening
Infection Prevention and Control Considerations for Pregnant Employees
Staff Latex Sensitivity
Healthcare Personnel With Potential MERS-CoV Exposure - Monitoring and Management
Of CDC Interim Guidance for Managing Occupational Exposures to Zika For healthcare Staff
Communication with Off-Site Interpretive Reading Providers
Indwelling Urinary Catheter Insertion and Maintenance - Female Patient
Indwelling Urinary Catheter Insertion and Maintenance - Male Patient
Management of Norovirus
Norovirus Outbreak - Cleaning and Disinfection
Patient Reception & Admitting-Infection Prevention Control

Laboratory Policy Manual

Blood Bank Records #9016
Detection of Clerical Errors and Unusual Lab Findings #9017
Minimum Blood Inventory Level # 9018
Issuing Blood Components #9019
Issuing Blood Components #9019
Criteria for Returning Units to Available Inventory #9021
Quarantine of Blood and Blood Components #9022
Look-Back Procedure #9023
Investigation and Reporting of Transfusion Reaction #9024
Blood Bank Alarm Response #9025
Centrifuge Function Tests #9026
Refrigerator Periodic Alarm #9027
Blood Bank Temperature Chart Recorder #9027.1
Resolving ABO Discrepancies #9028
Blood Bank Specimen Collection and Armband Policy
Protocols for Blood Bank #9003
Blood Bank Daily Procedures Summary #9004
Quality Control of MTS Manual Gel Test System Reagents #9005
Emergency Blood Issue #9020
URINE CHEMISTRY TESTING Chem007
Urine - Storage
Blood Film Examination #3009
24 Hour Urine Collection #7001
ABO Forward Grouping D Antigen Typing #9007
Chemistry: Reference Ranges Chem010
Chemistry: Frequency of Monitoring Chem009
Back-Up of Automated Equipment - Chemistry #: 2006
Quality Control Review Chem005

General Chemistry Guidelines Chem004
Reagents and Solutions Chem003
Out of control
Urine for Glucose Tolerance Test #7008
Acetest Procedure #7002
Urine Vacutainer Collection Procedure # 7003
Urine Microscopic, Culture & Rejection Criteria # 7004
Clinitek Procedure #7005
Clean Catch Urine Collection #7006
Urinalysis -- Out of Control #7007
Manual Method Urinalysis #7009
Microscopic Examination #7010
Quality Control in Urinalysis #7011
Refractometer (TS Meter) #7012
Urine Collection #7013
Urine for Eosinophils #7014
Urinalysis Quality Assurance #7015
Phlebotomy Requirements SC#002
**Collection of Blood by Order of Draw, Venipuncture, and Intravenous
sc#1003**
Collection of Blood by Finger-stick #1004
Specimen Collection, Testing and Reporting sc005
Blood Collection Via Arterial # 1006
Glucose Tolerance Test sc007
Specimen Collection - Microbiology
Patient Specimen Identification sc011
BLOOD IDENTIFICATION BANDS sc013
Stat Laboratory Tests sc014
Body Fluid Collection sc015
Critical Value Callback sc016
24 HOUR URINE COLLECTION sc017
Clean Catch Urine Collection sc018
Verbal Orders sc019
Specimen Collection and Reporting Schedules sc020
Specimen Requisition sc026
Unsatisfactory Specimens sc027
Pathology - Processing Samples sc028

OSHA Compliance Manual

Fire Safety - Lillian M. Hudspeth Memorial Hospital, Sonora Medical Clinic
Formaldehyde Precautions

Patient Care Services Policy Manual

Pain Assessment, Reassessment and Management
Pain Assessment in Children

**Sutton County EMS Policies
03 Accidents**

all voted in favor.

Sharon Holman moved, and Mary Humphrey seconded to approve the following as approved by medical staff:

New appointments:

Michael P. Klein MD – Flint Medical Staffing, Locum Tenens – temporary privileges granted September 6, 2022, Provisional Associate appointment requested

Gregory Hannabas MD – Flint Medical Staffing, Locum Tenens – temporary privileges granted September 6, 2022, Provisional Associate appointment requested

Joel R. Thomas MD – Eagle/Radiology Associates, Provisional Consulting appointment requested

Jack Michael Drew MD – Eagle/Radiology Associates, Provisional Consulting appointment requested

Nidhi A. Gupta MD – Radiology Partners, requesting first year provisional radiology consulting appointment

Samuel B. Hancock MD – Radiology Partners, requesting first year provisional radiology consulting appointment

Jeffrey A. Walker MD – Radiology Partners, requesting first year provisional radiology consulting appointment

Richard K. Walker MD PhD - Blue Sky Neurology, requesting first year provisional neurological appointment

Reappointments Requested:

Joseph Fuller MD – Eagle/Radiology Associates, 2-year consulting reappointment requested

Omar Samarah MD – Eagle/Radiology Associates, 2-year consulting reappointment requested

Elaina Zabak MD – Eagle/Radiology Associates, 2-year consulting reappointment requested

Jason Akrami MD – Eagle/Radiology Associates, 2-year consulting reappointment requested

Stephanie Sun DO—Medical Director Alvis F. Johnson Hospice 2-year Courtesy Staff requested

Resignations:

Samir Shah, MD – Radiology Partners

Mary Betterman MD – Radiology Partners

Malpractice Claim Updates:

Ira Chang MD - Blue Sky Neurology – Case Dismissed

Charles Myers DO – Radiology Partners – Case Dismissed

Hospice Medical Director

Stephanie Sun, DO

all voted in favor.

Sharon Holman moved, and Mary Humphrey seconded to approve Stephanie Sun, DO as Alvis F. Johnson Hospice Medical Director. Sharon Holman, Mary Humphrey, Irene Dominguez, and Ben Pool voted for. Noemi Samaniego voted against. Motion passed.

Sharon Holman moved, and Noemi Samaniego seconded to approve the Siemens Contract Addendum for the injector. All voted in favor.

Sharon Holman moved to purchase an ambulance, and Mary Humphrey seconded. All voted in favor.

Sharon Holman moved to table replacement of the flooring in the main hospital hallway, patient rooms, nursing station, ER and laboratory. All voted in favor of tabling item 15.

Sharon Holman moved to table the bids for reconstruction of the MRI room with shielding and CT room, Noemi Samaniego seconded to table item 16. All voted in favor.

Noemi Samaniego moved to table the purchase of an infant warmer pending additional information; Ben Pool seconded to table item 17. All voted in favor.

Stephen Smith gave the CEO report. He announced Jaye "Butch" Adkins as the new Sonora Medical Clinic director.

Noemi Samaniego moved to adjourn at 7.42 pm. Sharon Holman seconded. All voted in favor.



Edward Earwood, SCHD Board President

ATTEST:


Chris Badgett, Board Secretary