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**REGULAR MEETING
Sutton County Hospital District
August 9, 2021**

The regular meeting of the Sutton County Hospital District, Board of Directors, was held on Monday August 9, 2021, at 6:00 pm from the multipurpose room at 308 Hudspeth Street, Sonora, Texas. The following board members were present:

Mark Edwards, President
Edward Earwood
Sharon Holman
John Henry Strauch
Noemi Samaniego
Irene Dominguez

Also present were Stephen H. Smith, CEO; Lance Keilers, Consultant; Chris Badgett, Board Secretary; Joe Marshall; Angie Bryant; Mason Brooks of San Angelo Area Foundation; Hillary Galindo; Cecelia Burnett; Joe David Ross; and Carl Teaff.

Mark Edwards called the meeting to order at 6:00 pm.

Edward Earwood gave the invocation.

Confirmation was given by the board secretary that the meeting was duly called and that the notice was posted in the time and manner required by law and a quorum was present.

No public comments.

Edward Earwood moved, and Sharon Holman seconded to approve the minutes from the regular meeting of July 12, 2021. All voted in favor.

Noemi Samaniego moved, and Edward Earwood seconded to approve the financial report ending 6/30/2021 and the expenditures from July 2021. All voted in favor.

Edward Earwood moved, and Sharon Holman seconded to approve the Board of Director's Resolution of Commitment to Trauma Care document. All voted in favor.

Sharon Holman moved, and Noemi Samaniego seconded to approve the SCHD Investment Policy. Edward Earwood abstained. All voted in favor.

Edward Earwood moved, and John Henry Strauch seconded to approve the following policies and procedures. All voted in favor.

SCHD: Laboratory Policy Manual

Out-of-Control Plan, Shift and Trend Defined #3005
Reticulocyte Count #3008
Criteria for Manual Differential #3011
Pathologist Review of Hematology Slides #3007
Coulter Reference Control #3022
Morphology #3012
Platelet Estimate #3013
Body Fluid Examination # 3016
Nucleated Red Blood Cell/WBC Flag Protocol #3018
STRECK Erythrocyte Sedimentation Rate (ESR) #3020
Backup for Coulter DxH900 #3021
Coulter DxH900 Quality Control #3004
Quality Control Checks #3002
General Hematology Policy #3001
Quality Assurance Policy #3003
Immediate Spin Crossmatch Using MTS Buffered Gel Card # 9010
ABO Forward Grouping #9006
Antibody Detection Method Two Cell Screen #9009
Antiglobulin Crossmatch Using MTS Buffered Gel Card # 9011
Blood Bank Alarm Response #9025
Blood Bank and Transfusion Services #9001
Blood Bank Daily Procedures Summary #9004
Blood Bank Records #9016
Blood Bank Specimen Collection and Armband Policy
Blood Bank Temperature Chart Recorder #9027.1
Centrifuge Function Tests #9026
Criteria for Returning Units to Available Inventory #9021
Detection of Clerical Errors and Unusual Lab Findings #9017
Emergency Blood Issue #9020
Investigation and Reporting of Transfusion Reaction #9024
Issuing Blood Components #9019
Look-Back Procedure #9023
Minimum Blood Inventory Level # 9018
Processing Cryo Precipitate #9013
Processing Fresh Frozen Plasma #9012
Processing Platelet Pheresis

Protocols for Blood Bank #9003
Quality Control of MTS Manual Gel Test System Reagents #9005
Quarantine of Blood and Blood Components #9022
Refrigerator Periodic Alarm #9027
Resolving ABO Discrepancies #9028
Type and Screen Tube Test (Back-Up Method) #9015

SCHD: Imaging Services Policy Manual

Department Scheduling
Vacations and Holidays
Critically ill and Disturbed Patients in Diagnostic Imaging
Diagnostic Imaging Numbering System
Diagnostic Imaging Reports
Disaster Protocol
Discontinuing Metformin Due to Administration of Iodinated Contrast Media
Emergency Department and Diagnostic Imaging Patient Flow
Employee Assignments
Equipment Hazards and Maintenance
Emergencies in the Diagnostic Imaging Department
Evaluation of Quality and Appropriateness of Medical Imaging Services
Expired Inventory
Extravasation of Contrast Media
Film Storage
Identification of Patients
Illegal Drug Confiscation and Deposition
Imaging Department Philosophy
Informed Consent
Injection of Contrast Materials
Interpretation of Emergency X-rays
Job Descriptions
Lost and Found Items
Monitoring of Diagnostic Imaging Personnel
New Employee Orientation
Ordering Supplies
Patient Privacy
Patients Needing Serum Creatinine and BUN Measurements Prior to
Administration of Iodinated Contrast Media
Personal Injury
Pregnant Technologist
Qualification of Personnel

- Radiation Protection
- Radiation Safety
- Radiological Examinations for Women of Childbearing Age
- Radiologist's Credentials
- Imaging Waste Management Plan
- Room Preparations and Departmental Cleanliness
- Scheduled Time Off
- Sending Images to Outside Physicians or Facilities
- Shredding Confidential Documents
- Transportation of Patient to Diagnostic Imaging
- Technical Coverage
- Communication of Results to Patients
- Fire Safety

Patient Care Services and Infection Prevention Control

- Patient and Family Education
- Sanitary Environment Policy
- Nutritional Services Infection Prevention and Control
- Blood Borne Pathogen Exposure Plan
- Influenza Vaccination
- Infection Prevention and Control - Emergency Department
- Cleaning Patient Room - Discharge/Transfer
- Cleaning Isolation Patient Room – Occupied

Admitting, Business Office & Medical Records

- Admissions Office
- Patient Medical Record
- Purpose and Objectives - Health Information Management
- Admitting Department Safety

Sharon Holman moved, and Noemi Samaniego seconded to approve to invest \$1.5 million of the CD which matures on 8/21/21 into the San Angelo Area Foundation and any excess funds will be deposited into the money market account. All voted in favor.

Edward Earwood moved, and Sharon Holman seconded to approve the purchase of a third Lucas device for EMS to be reimbursed to SCHD by the Sutton County Health Foundation. All voted in favor.

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There was discussion of capital improvements including a handicap ramp from the main hospital to the RHC rear parking lot and paving the entrance and the parking lot in front of the Behavioral Health building. No action taken.

Stephen H. Smith gave the CEO report.

John Henry Strauch moved, and Noemi Samaniego seconded to adjourn at 7:25 pm. All vote



Mark Edwards, President

ATTEST:



Chris Badgett, Board Secretary